

MANDATORY FURNISHING OF PAN, KYC DETAILS, NOMINATION AND LINKING OF PAN AND AADHAAR BY HOLDERS OF PHYSICAL SECURITIES.

Securities and Exchange Board of India (“SEBI”) vide its Circular No. SEBI/HO/MIRSD/MIRSD -PoD1/P/CIR/2023/37 dated March 16, 2023 and Circular No. SEBI/HO/MIRSD/POD -1/P/CIR/2023/181 dated November 17, 2023, has mandated each holder of physical securities to furnish/update his/her PAN, address, email id, mobile number, bank account details, specimen signature and nomination details. Therefore, you are requested to note the following and provide the relevant documents/information:

S.No.	Particulars	Details with documents are required to be submitted to the Registrar & Transfer Agent (“RTA”), Beetal Financial & Computer Services Pvt. Ltd. in the following manner:
1	PAN	For registration/ updation in the PAN, Bank details, Address, Email, Mobile number or signature, please provide the details in the prescribed Form ISR-1 , along with related documents as stated therein, self-attested by the shareholder(s).
2	Bank Details	
3	Mobile No.	
4	E-mail Id	
5	Address	
6	Signature	
7	Registration/ Updation of Specimen Signature	Please provide details in Form ISR -2 , annexed herein along with: i. Original cancelled cheque with name of the security holder printed on it or Bank Passbook / Bank Statement, attested by the Bank and ii. Banker’s attestation of the signature.
8	Nomination	Please provide duly completed prescribed forms as applicable: i. for registration of Nomination in Form SH-13 ; ii. for cancellation or change in existing Nomination in Form SH-14 ; iii. declaration for opting out from Nomination in Form ISR-3 after cancelling the existing Nomination, if any, through Form SH-14 .

The aforesaid forms can be downloaded from the website of the Company at <https://www.apollopipes.com/forms-investor-service-request#investor> or the RTA at [Beetal Financial & Computer Services \(P\) Ltd.](#)

The Company Grievance team shall be able to process any service request from the Shareholders holding shares in the physical form (for example, issue of duplicate share certificates, sub-division, consolidation, renewal of share certificates, change of address etc.) only after they provide all the aforesaid information i.e. PAN, contact details, bank account details, specimen signature and nomination details.

The details of the RTA of the Company are as follows:

Beetal Financial & Computer Services Pvt. Ltd.

Beetal House, 3rd Floor, 99, Madangir, Behind Local Shopping Centre,
Near Dada Harsukhdas Mandir
New Delhi -110062
Phone: 011 – 29961281
E-mail: beetal@beetalfinancial.com
Website: www.beetalfinancial.com

APOLLO PIPES LIMITED

Regd. Office: 37, Hargobind Enclave, Vikas Marg, Delhi-110092, India
Corporate Office : A-140, Sector-136, Noida-201301 (U.P.), India
Manufacturing Unit : Dadri (U.P.), Ahmedabad (Gujarat), Bangalore (Karnataka), India
Tel: 0120-2973411 | Toll Free No. : 1800-121-3737 | Email: info@apollopipes.com
Website : www.apollopipes.com | CIN : L65999DL1985PLC022723

In case of any queries/clarification, please contact the Company or the Registrar & Transfer Agent.

**Yours Truly,
For Apollo Pipes Limited**

**Ankit Sharma
Company Secretary & Compliance Officer**

Note:

You are hereby requested to kindly comply with and refer SEBI Circular No. SEBI/HO/MIRSD/MIRSD-PoD1/P/CIR/2023/37 dated March 16, 2023, SEBI Circular No. SEBI/HO/MIRSD/POD-1/P/CIR/2023/158 dated September 26, 2023 and SEBI/HO/MIRSD/ PoD -1/P/CIR/2023/181 dated November 17, 2023.

MANDATORY FURNISHING OF PAN, KYC DETAILS, NOMINATION AND LINKING OF PAN AND AADHAAR BY HOLDERS OF PHYSICAL SECURITIES.

Securities and Exchange Board of India (“SEBI”) vide its Circular No. SEBI/HO/MIRSD/MIRSD-PoD1/P/CIR/2023/37 dated March 16, 2023, has mandated each holder of physical securities to furnish/update his/her PAN, address, email id, mobile number, bank account details, specimen signature and nomination details. Therefore, you are requested to note the following and provide the relevant documents/information:

S.No.	Particulars	Details with documents are required to be submitted to the Registrar & Transfer Agent (“RTA”), Beetal Financial & Computer Services Pvt. Ltd. in the following manner:
1	PAN	For registration/ updation in the PAN, Bank details, Address, Email, Mobile number or signature, please provide the details in the prescribed Form ISR-1 , along with related documents as stated therein, self-attested by the shareholder(s).
2	Bank Details	
3	Mobile No.	
4	E-mail Id	
5	Address	
6	Signature	
7	Registration/ Updation of Specimen Signature	Please provide details in Form ISR -2 , annexed herein along with: <ul style="list-style-type: none"> i. original cancelled cheque with name of the security holder printed on it or Bank Passbook / Bank Statement, attested by the Bank and ii. Banker’s attestation of the signature.
8	Nomination	Please provide duly completed prescribed forms as applicable: <ul style="list-style-type: none"> - for registration of Nomination in Form SH-13; - for cancellation or change in existing nomination in Form SH-14; -declaration for opting out from Nomination in Form ISR-3 after cancelling the existing nomination, if any, through Form SH-14.

The aforesaid forms can be downloaded from the website of the Company at <https://www.apollopipes.com/forms-investor-service-request#investor> or the RTA at [Beetal Financial & Computer Services \(P\) Ltd.](#)

In this connection, it may please be noted that the folios wherein any one of the above-mentioned document / details are not available **on or after December 31, 2023¹**, shall be frozen by RTA. The security holders of the frozen folios shall be eligible to lodge grievance or avail any service request from the RTA only after furnishing the complete documents/ details, as aforesaid. Further w.e.f. **April 01, 2024**, dividend in respect of such frozen folios shall be paid electronically only, upon complying with the aforesaid requirements.

Post December 31, 2025, the frozen folios shall be referred by the RTA/ the Company to the administering authority under the Benami Transactions (Prohibitions) Act, 1988 and/ or Prevention of Money Laundering Act, 2002.

Please note that the PAN to be furnished should be mandatorily linked with Aadhaar number of the holder **by June 30, 2023²** or any other date as may be specified by Central Board of Direct Taxes. The folios in which PANs are not linked within the specified date shall also be frozen.

APOLLO PIPES LIMITED

In order to avoid freezing of your folio, you are requested to forward the duly filled in documents along with the related proofs as mentioned above to the following address.

The details of the RTA of the Company are as follows:

Beetal Financial & Computer Services Pvt. Ltd.

Beetal House, 3rd Floor, 99, Madangir, Behind Local Shopping Centre,

Near Dada Harsukhdas Mandir

New Delhi -110062

Phone: 011 – 29961281

E-mail: beetal@beetalfinancial.com

Website: www.beetalfinancial.com

In case of any queries/clarification, please contact the Company or the Registrar & Transfer Agent.

**Yours Truly,
For Apollo Pipes Limited**

**Sd/-
Ankit Sharma
Company Secretary & Compliance Officer**

Notes:

- 1. SEBI vide its Circular No. SEBI/HO/MIRSD/POD-1/P/CIR/2023/158 dated September 26, 2023 extended the last date for submission of PAN, Nomination, Contact details, Bank A/c details and Specimen signature by holders of physical securities for their corresponding folio numbers from September 30, 2023 to December 31, 2023.***
- 2. Central Board of Direct Taxes (CBDT) has extended the last date to link Permanent Account Number (PAN) with Aadhaar from March 31, 2023 to June 30, 2023 vide Notification dated March 28, 2023.***
- 3. You are hereby requested to kindly comply with and refer SEBI Circular No. SEBI/HO/MIRSD/MIRSD-PoD1/P/CIR/2023/37 dated March 16, 2023 and SEBI/HO/MIRSD/POD-1/P/CIR/2023/158 dated September 26, 2023***